



Subject: **Construction Management and  
Documantation. (68873)**

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## 7.1 What is Tender ?

To **tender** is to invite bids for a project or accept a formal offer such as a takeover bid.

**Tendering** usually refers to the process whereby governments and financial institutions invite bids for large projects that must be submitted within a finite

## What is Tender Planning?

Analyzing the requirements within the ITT.

Designing a solution that meets these requirements.

Managing the staff that will write the tender.

Developing a compelling proposal that will meet the requirements and stand out from other bids.

Producing a pricing structure that will win the bid as well as produce a profit by the end of the project.

Minimizing risk and maximizing the impact of the tender.

Sticking to tight deadlines.

# Formulation of Pre-Tender Plan

- Forecasting the probable cost of construction.
- Time allowed for tender time is limited.
- All procedures need to carefully planned and closely controlled.

## 8.3 Pre - Tender Planning

- Common systems of tender
- Pricing and Planning
- Formulation of Pre-Tender Plan
- Pre-Tender procedures

## 8.5 Post Tender Negotiation

Contract Award

Debriefing, Award, Contract Award Notice

Contract Implementation

Communication and Transitional Arrangements

Post Award Supplier Meeting

Content Management

Buyer/End User Information Packs

Supplier/Buyer Events

Contract & Supplier Management

Planning & Governance

Managing & Improving Performance

Admin & Tools

Presentation/Site Visits

Evaluation Tools

Post Tender Clarification

Tender Clarifications

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**Thank You All.**